

MINUTES OF IQAC MEETING

10

Place : Principal's Office Chamber.

Time : Dt. 8.6.2016 at 1:00 PM.

Members Present: -

1. Lalhmanjishi Ghahsel, Principal.
2. Pu C. Lalsonliang
3. Pu C. Zairenthang
4. Pu R. Lalrocham
5. Pu C. Lalsonchunga.

The meeting is chaired by the Principal and highlighted the agendas. After discussions the following resolutions are made: -

1. Review of departmental meeting minutes: -

Minutes of different departments were reviewed and it is found that some departments like Mathematics submitted their minutes regularly while some departments did not submit their meeting minutes regularly. So it is therefore resolved to request each and every department to submit their meeting minutes regularly. And the matter be voiced out by the IQAC coordinator in the first general body meeting.

2. Preparation of Student profile for KYS: - It is resolved to continue the KYS programme in the coming next session. The profile be made

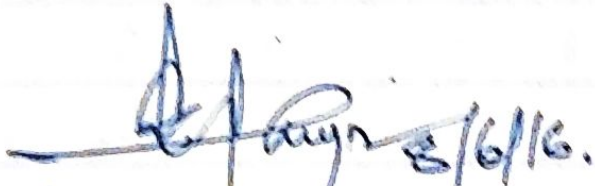
ready before the semester classes begin.


3. Introduction of lesson plan in each department: - The matter was earlier resolved in the previous meeting. It is further resolved to distribute the proformas to each and every teachers. And it is further resolved to request each and every departments to strictly follow their lesson plan. The IBCA coordinators be appointed to sensitize the teacher.

4. Sensitization of Students on Choice base Credit System: - It is resolved to sensitize request the all head of departments to sensitize their respective core students on the newly introduced choice base credit system. It is further resolved to request each and every department to compile their respective new syllabus to be made available for the students.

5. It is also resolved that to request the students as well as the authority so as to avoid suspension of class as far as possible, and to make necessary arrangement for this purpose.

After a brief discussion the meeting came to an end from the vote of thanks from the Chairman.


(C. LAL RAMESHWAR)
Secretary


(LACHMANGAIHI HANSEL)
Chairman.

MINUTES OF IQAC MEETING

(11)

Place : Principal's Office Chamber.

Time : 20.7.2016 at 3:00 PM.

Members Present : -

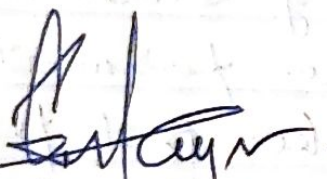
1. P. Lalramzuali Brahsel, Principal.
2. P. C. Lalremchhung, Coordinator.
3. P. Lalrammans Chemyth, Member.
4. P. C. Tairem thong, member.
5. P. R. Lalrochama, member.
6. Dr. K. Vanthannaine, member.

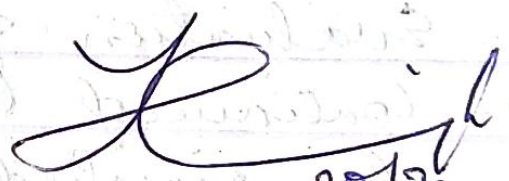
Principal chaired the meeting and highlighted the agendas. The following resolutions are made.

1. Evaluation of teachers by students be continued by the same format and be finished soon to be put for discussion in the next meeting.
2. Modifications be made in the lesson plan which was distributed earlier. The secretary be entrusted to pursue the matter in consultation with the Education Department and outside colleges.
3. Remedial Class : - Remedial classes for repeater in every subjects be organized and started from 1st August 2016.
The meeting came to an end with a vote of thanks from the chairman.

4. It is also resolved that for the academic improvement let the students as well as the teachers be made aware that the necessities of ^{and importance} ~~and~~ ~~importance~~ of CIA and external exams. The teachers be requested to pay their sincerities in ~~as~~ conducting and handling CIA tests in their respective subjects.

The meeting came to an end with a vote of thanks from the chairman


(LAKSHMAN CHAITRA)


20/7
(LAKSHMAN CHAITRA)

Place: Principal office chamber
Time: 20.8.2016 at 2:00 PM

Member present: -

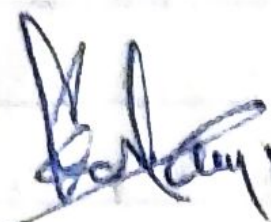
1. P. Lalbhajiraj Bhosale, Principal
2. Pu C. Lakshminarasimhan, member
3. Pu. Lakshminarasimhan, Chairman, member
4. Pu R. Lakshminarasimhan, member
5. Pu C. Lakshminarasimhan, Secretary

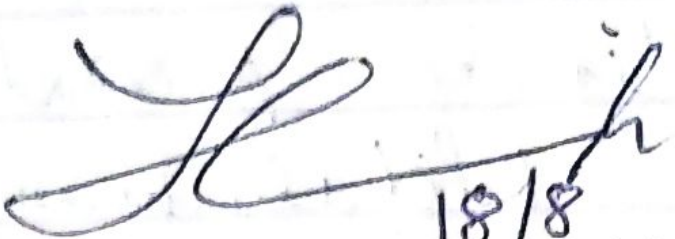
The Principal chaired the meeting and highlighted the agendas and discussions on the topics are made and the following resolutions are made -

1. Remedial coaching: The remedial coaching for repeaters students in every subject were started and principal gave a report on this. It is further resolved that meeting be organised with the teachers who took classes on remedial coaching. The meeting is scheduled to be held on 23rd August at 3:00 PM.

2. Student attendance and CIA performances of each and every subject be submitted to the principal. Monthly attendance and each and every CIA results be compiled by the exam moderation department and the same be submitted to the principal.

The meeting came to an end with a
note of thanks from the chairman


18/8/16
(C. LAKSHMINARAYANA)
Secretary


18/8
(LAKSHMINARAYANA)
Chairman

MINUTES OF IQAC MEETING

(B)

Place: Principal's ~~conference~~ office chambers.

Time: 21st September 2016 at 1:00 PM.

- Members Present:-
1. Lalhmanjahi Hrahsel, Principal
 2. C. Lalremchunga, Secretary
 3. Pu C. Lalrangliana, member
 4. Pu C. Sangliana, member
 5. Pu. L.H. Kothanga, invited
 6. Pu C. Kairemthanga, member
 7. Dr. K. Vondramanawia member.

The principal chaired the meeting expressed her gratitude and thankfulness to external members. She highlighted the agenda of the meeting. She also reported that the SSR of our college for NAAC accreditation is now made ready for submission. She also reported that the letter of intent (LOI) is already sent by our steering committee.

Discussions of agendas followed and the following resolutions are made

1. The following teachers be assigned to work for filling up of Academic Audit (Format-I Institutional data):
 1. Mrs Lalhmanjahi Hrahsel Principal
 2. Dr. Dr. She

Format - II for lectures

1. Dr. M Patthal
2. Dr. K Manrammanie.

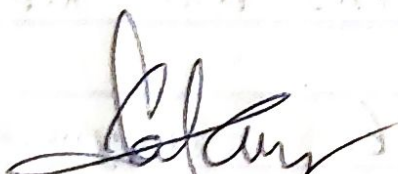
It is further resolved that sensitization of teachers on Academic

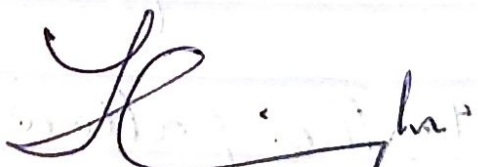
Audit be organised on 23 September 2016.

2. To maintain college Activity register the following teachers ~~are~~ be requested
1. Pu LH Rothang
 2. Pu R. Labochane.

3. Institutional level seminars be organized and the matter be discussed with the ~~Senior~~ Seminar and Research Committee of the college.

After the discussion, the meeting came to an end with a note of thanks from the principal


(CLARENCE H. H. H. H.)


(LACHMAN G. H. H. H.)

MINUTE OF IQAC MEETING

(14)

Place : Principal's office chamber.

Time : 19th October 2016 at 1:00 PM.

Members Present:-

1. Lalhmanghai Hrahsel, Principal
2. C. Labremchunga, Secretary
3. Labrammung Chanythw, member
4. R. Labrochama, member.
5. L.H. Pothanya, invited.

The Principal chaired the meeting and highlighted the agenda. The discussion of agenda follows and the following resolutions are made -

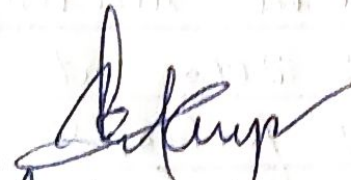
- (a) Bulle sms and facility be applied from B.S.N.C. Dr. D.K. Sha be requested to take charge for the purpose.
- (b) Updation of our college website be done as update as possible so that any news and information be conveyed to the stakeholders.
- (c) Parents of I Semester students meeting be organised on 26th October 2016 at 1:00 PM. Programmes will be as follows -

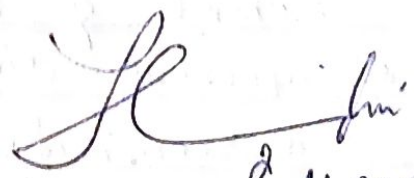
Chairman : Prof. L.H. Rathore

Speeches and topics:-

1. Attendance and leave - Prof. C. Lahrekar
2. Nominations and marking/grading pattern - Prof. R. Lahrekar
3. Disciplines and conduct of students - Dr. Lalpalkar
4. Co-curricular and skill personal development - Prof. D.K. Jha
5. Concluding remarks and vote of thanks - Principal.

Interaction period be spared for about 30 minutes. Refreshment be served and refreshment committee be requested to take action for this.


(C. LAHREKAR)
Secretary


(L.H. RATHORE)
Chairman

ACTION TAKEN REPORT OF IQAC MEETING DURING 2016-2017

1. Following the resolution no. 2 of IQAC Meeting held on 8th June 2016, Proforma for KYS (Know Your Students) in which particulars of each and every students as well as their family background and financial status is distributed among the respective mentors
2. Following the resolution no. 3 of IQAC Meeting held on 8th June 2016, all faculty are requested to prepare lesson plan for their respective subjects.
3. Following the resolution no. 4 of IQAC Meeting held on 8th June 2016, All departments are asked to sensitise their students to cope with the newly introduced Choice Base Credit system
4. Following the resolution no. 5 of IQAC Meeting held on 8th June 2016, Students' Union are requested to avoid organising programme that may hamper regular classes.
5. Following the resolution no. 3 of IQAC Meeting held on 20th July 2016, Discussions are made with Department heads of all Subjects for conducting remedial Class for the needy students.
6. Following the resolution no. 1 of IQAC Meeting held on 21 September 2016, Internal Academic audit was conducted on 3rd October 2016.
7. Following the resolution no. (c) of IQAC Meeting held on 19th October 2016, Meeting with Parents of I Semester student (Newly admitted student) was conducted on 26 October 2016 in which Examination Systems, Importance of Attendance, Curricular Activities were explained by expert teachers in the respective subjects and topics.